



NAROPA UNIVERSITY  
STUDENT ADMINISTRATIVE SERVICES

## Drop/Add and Withdrawal Schedule for Fall 2018

**IMPORTANT:** Some shortened courses, including weekend courses, are on a separate drop/add schedule. See the printable or web based course schedule for details on specific courses.

**FALL 2018** courses on standard schedule, including Private Music Lessons, Consortium Agreement courses & Independent Study courses, follow this schedule:

Dates	Percent Refund	Action
<i>Monday (August 27th) - next Thursday (September 6th)</i>	100% (tuition & fees)	Drop or Add
<i>Friday (September 7th) – Friday (September 14th)</i>	80% (tuition only)	Withdraw
<i>Saturday (September 15<sup>th</sup>) – Friday (September 21<sup>st</sup>)</i>	50% (tuition only)	Withdraw
<i>Saturday (September 22<sup>nd</sup>) – Friday (September 28<sup>th</sup>)</i>	20% (tuition only)	Withdraw
<i>Saturday (September 29<sup>th</sup>) – Friday (October 5<sup>th</sup>)</i>	0% refund	Withdraw
<i>Saturday and after</i>	Drops or withdrawal not permitted	

**Note:** All changes to student schedules are made by the student via MyNaropa, with the following exception:

*Consortium Agreement Courses, Private Music Lessons and Independent Studies are added to a student schedule by submitting the completed, approved form to Student Administrative Services during business hours (on or before September 6th)*

*All audit forms for classes on the standard schedule are due one week after the drop/add period for the course (September 14th) for most courses.*

**Need to change grading type? Submit the form “Application to Change to Grading Type” to Student Administrative Services before the end of drop/add for the course.**